

**TEAM DECISION MAKING
IMPLEMENTATION TIMELINE**

DRAFT

OBJECTIVE	TASKS	RESPONSIBLE PARTY	TIME LINE
Administration and Plan Phase In	<ul style="list-style-type: none"> • Finalize Draft Forms/Format • Phase In Plan • Staff Orientation • * See Attached Document 	Stuart Oppenheim(lead), Phil Kaster (co-chair), TDM Strategy Team	5/31/02 – 1/03
Administration and Plan Phase In	<ul style="list-style-type: none"> • Recruit Other Facilitators 	Stuart Oppenheim, Mark Lane, Children and Family Services Policy Team	8/02 – 11/02
Administration and Plan Phase In	<ul style="list-style-type: none"> • Train Facilitators, supervisors, Phase I Area 	Casey Foundation Technical Assistance Staff (Stuart Oppenheim to coordinate)	11/02
Administration and Plan Phase In	<ul style="list-style-type: none"> • Recruit Relative Assessment Worker 	Stuart Oppenheim, Children and Family Services Policy Team	8/02 – 11/02
Administration and Plan Phase In	<ul style="list-style-type: none"> • Identify TDM Data Needs 	Stuart Oppenheim(lead), Phil Kaster (co-chair), TDM Strategy Team	9/02 – 1/03
Implementation of TDM Phase I	<ul style="list-style-type: none"> • Begin Phase I of TDM plan in all Regions 	Stuart Oppenheim, Mark Lane, and Regional Managers	1/03
Implementation of TDM Phase I	<ul style="list-style-type: none"> • Refine Forms and Formats Based on Training 	Stuart Oppenheim(lead), Phil Kaster (co-chair), TDM Strategy Team	1/03 – 4/03
Implementation of TDM Phase I	<ul style="list-style-type: none"> • Phase I Review 	Team Strategy Team and TDM Facilitators	1/03 – 4/03
Implementation of TDM Phase I	<ul style="list-style-type: none"> • Begin Draft Handbook 	Team Strategy Team and TDM Facilitators	11/02 – 1/1/03
Implementation of TDM Phase II	<ul style="list-style-type: none"> • Begin Phase II of TDM 	TDM Strategy Team and Supervisors – Gene Ketchen, Pravin Patel, and Gretchann Boyle	4/03

Continuation of TDM Implementation Timeline - draft

Implementation of TDM Phase II	<ul style="list-style-type: none"> • Phase II Review 	Stuart Oppenheim(lead), Phil Kaster (co-chair), TDM Strategy Team	6/03
Implementation of TDM Phase III	<ul style="list-style-type: none"> • Begin TDM Phase III - Full Program Implementation 	TDM Strategy Team and Supervisors	6/03
Implementation of TDM Phase III	<ul style="list-style-type: none"> • Finalize Review of Implementation Phase Including: • TDM Handbook finalization • TDM Identification Oversight Process/Continuous Improvement • Reevaluate Efficacy of Forms & Formats • Implement Oversight/Continue Improvement Process 	TDM Strategy Team and TDM Facilitators	9/03 – 12/03